



Rotorua Primary School

PRINCIPAL: F. WHATA B.Ed Dip. Tchg.

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International Learners Authorized Signatory Letter

We, the Board of Trustees for *Rotorua Primary School*

authorize (staff member) _____ to be an authorized signatory of the school to sign the following documents:

1. International student offer of place
2. Contract of enrolment for international students
3. Accommodation agreement for homestay families
4. Designated caregiver agreement for designated caregivers
5. Agency agreement for contracted international student agents

We acknowledge that the staff member named above is authorized to sign the documents listed above only in the course of their duties in relation to the school's inbound international student activities. This authority remains in place until such time as it is revoked, or the staff member is no longer employed at the school.

Signed on behalf of the Board of Trustees:

Signatory 1:

Name of signatory:

Signature:

Date:

Signatory 2:

Name of signatory:

Signature:

Date:

This letter of authorization is presented to and accepted by:

Staff members name:

Position:

Signature:

Date: